

WIZARD LAKE WATERSHED AND LAKE STEWARDSHIP ASSOCIATION

Wednesday, August 11, 2010 – 7:00 – 10:45 pm, Daniel's home

BOARD OF DIRECTORS MEETING MINUTES

Present: Chris Daniel, Kate Daniel, Carole Ellsworth, LeVerne Ellsworth, Laverne Faulkner, Ruth Kolodychuk, Walter Kolodychuk, Linda Wilson

Absent: Shirley Elder, April Larkin, Matt Leach

AGENDA

1. Board meeting minute taking
2. 2010 – 2011 vision- What do we want to achieve? - Chris
3. Update public hearing - ASP Wizard Lake - Chris
4. ECO Trust grant - Chris
5. SOW Report – LeVerne
6. Financial Report – Shirley/LeVerne
7. AGM – Laverne
8. Shoreline Clean-up – Carole
9. Bulletin Boards – Kate
10. Homesite Consultation Update.- Kate
11. Membership – Ruth
12. Boating Issues – Linda
13. Committees - All
14. Newsletter
15. New members
16. Storage – Chris
17. Public Hearing learnings – Laverne
18. Next meeting

MINUTES

1. **Board meeting minute taking** – Chris
 - minutes need to be only the decisions made, not a verbatim record
 - suggestion to rotate minute taking among board members—not agreed to. Agreed it was better to have one person take minutes.
 - **Chris** will talk to Linda to see if she will do minutes
2. **2010 – 2011 vision- What do we want to achieve?** – Chris
 - reduced activity for next 12 months, will include:
 - ASP – **Chris**
 - SOW – **LeVerne**
 - Shoreline Cleanup – **Carole**
 - annual newsletter – **Arja** (if she agrees)
 - education and awareness – through bulletin boards and newsletter
 - job descriptions for board members (executive info in bylaws), brief list of what's expected of directors, helpful for new people – **Chris**
3. **Update public hearing - ASP Wizard Lake** - Chris
 - Sylvain compiled a report from the public hearing of recommendations for changes to the ASP, none were adopted by Leduc council
 - 3rd reading of ASP with no one's knowledge
 - council accepted Aquality's riparian matrix – min. 6 m and max. 30 m. setbacks
 - invite Jay White to speak to interested people (board, McDougall, Enchantment Valley, Litzenberger) about the model, 20 minutes needed. Monday, Aug 23 would work – **Chris**
 - Land Use bylaw hearing Sept 7, submissions by Sept 1 – **Chris** will prepare submission
 - ask Sylvain to explain the land use bylaws at the same meeting as Jay – **Chris**
 - ask Sylvain if developer's consultant's reports will be made available to the public when development applications are made – **Chris**
 - document problems with the ASP process to Municipal Affairs and AB Environment, cc Leduc county – **Chris**: (**Laverne** has since agreed to do the first draft)
 - disrespectful tone of public hearing to those living near the lake or on the south side

- 3rd reading meeting unadvertised or with little notice
- planners don't understand the matrix model, council certainly didn't understand what they passed
- planning recommendations ignored
- many, many hours devoted to focus groups, then changes made without their knowledge or approval
- WLWLSA not recognized as long-standing group, representing many families vs. one interest ad hoc groups
- talk to Archie Roberts about writing an article for the press (Pipestone Flyer, Leduc Rep, Wetaskiwin Times) – **Chris**

4. ECO Trust grant - Chris

- \$6000 cheque received (80% of grant) – remainder on completion of project
- not sure if that means completion of entire SOW report, or completion of this phase of the report – **Chris** to determine

5. SOW Report – LeVerne

- \$21,800 of total 34,000 so far paid to Aquality, will take 2 months to complete if all money was available
- request Leduc county to pay for balance of report – **Chris** to write letter to county
- ask Jay if riparian areas will be defined and identified in the report – **Chris**

6. Financial Report – Shirley/LeVerne

- at the end of the fiscal year May 30/10 balance of \$7,945.19
- problems contacting auditors elected at last AGM
- **LeVerne** will ask Brian Mason (Accountant) if he will review records as per bylaws
- **LeVerne** is waiting confirmation from Brian that he will do our books, Shirley will continue to be Treasurer for another year
- Brian will stand for election to the board at the AGM

7. Annual General Meeting – Laverne

- to be held at 4 pm, at the Shoreline Cleanup wiener roast at Jubilee Park day use area
- agenda: outgoing Chair report, incoming Chair plans, adoption of financial statement, election of board of directors, election of auditors, questions
- **Laverne** will e-mail notice to membership, **Ruth** to snail mail as necessary
- **Laverne** will do a poster and arrange for posting on bulletin boards
- board members elected at 09 AGM for 2 year term, so not requiring reelection: Shirley, Ruth, April
- those standing for re-election for a 2 year term: Chris, Kate, Carole, LeVerne, Laverne, Walter, Matt and Linda
- all new nominees are required to complete the director nomination form
- needed at the meeting:
 - banners – **Chris**
 - name tags, photo album – **Carole**
 - copies of approved financial statement – **Shirley**
 - nomination forms, sign-in sheet, scrapbook – **Laverne**

8. Shoreline Clean-up – Carole

- 7 group leaders will organize their areas and people, get and distribute tongs, rubber gloves, trash bags, then collect and drop off trash at twp rd 481 transfer station or Wizard Heights dumpster: Enchantment Valley (Linda Wilson), Wizard Lake Estates (Vicki & Dale Robertson), Butterfly Cove & Curilane A (Ken Litzenberger), Curilane B (Cathy & Les Holman), Ski Club (Louis Wanat), Wizard Heights (Al Frickey) and Wizard Ridge (April and Matt)
- **Carole** will continue organizing everything
- **Laverne** will do a poster

9. Bulletin Boards – Kate

- responsible for boards: Wizard Ridge, WL Estates—Carole; Enchantment Valley—Helen Schick(**Linda** to talk to her); Curilane A & B and Butterfly Cove—Kate; Wizard Heights (2)—Laverne.
- 4 boards would be more accessible if relocated (2 Wizard Heights, Wizard Ridge, Enchantment Valley)
- **Walter** will coordinate moving these boards – work with communities to determine where to put them (consider winter graders hitting them), contact first call to locate underground lines, obtain or rent necessary equipment, organize work crews
- **Walter** and **Ruth** will stain the boards (special stain needed for blade)

- **Kate** will be responsible for educational content on boards, **Laverne** and **Carole** have material they will give to Kate

10. Homesite Consultations – Kate

- final report not in yet, but more than 7 consultations were completed this year
- excellent job done by Kate

11. Membership – Ruth

- 87 family members 09/10
- 81 family members so far 10/11
- many people wait for a convenient time to pay membership dues, so a 1 year grace period will be allowed, although membership must be paid in order to vote at AGM
- **Ruth** will collect any memberships at Shoreline Clean up

12. Boating Issues – Linda

- on long weekend park staff were asking for boating license, as well as boat registration
- RCMP have been on lake 3 times this year, that we're aware of
- boating safety tips would be good item for bulletin boards – **Kate**

13. Committees - All

- no need for working groups at present, discuss in future after the AGM and new board members on board – **Chris**

14. Newsletter

- **Chris** will talk to Arja about continuing to do the newsletter
- next newsletter after the Shoreline Cleanup
- articles to be sent to Arja by September 17:
 - AGM results, new board members – **Laverne**
 - Grassroots award, picture – **Carole**
 - ASP – **Chris**
 - Homesite Consultations, pictures – **Kate**
 - Shoreline Clean up, pictures – **Carole**
 - Horseracing – **Linda**
 - Bulletin boards – **Ruth**
 - Chair's message, picture – **Chris**

15. New members

- new county AESA manager (Erin) to be added to agenda/minutes distribution – **Chris** to contact
- Tim Purnell unable to attend this meeting due to recent knee surgery, **Chris** will contact Tim about being on the board, standing for election

16. Storage

- Carole had spoken to Dean about using Conjuring Lake Hall, but it's being demolished, problem of mice so not suitable for even temporary storage of tents
- long term solution needed

17. Public Hearings Learnings

- postponed to future – **Chris**

18. Next meeting

- **Thursday, October 21, 2010**, location to be determined
- **Linda** will prepare the agenda as Chris will be away

Prepared by Laverne Faulkner, August 12, 2010, revised August 16, 2010