

WIZARD LAKE WATERSHED AND LAKE STEWARDSHIP ASSOCIATION
Monday, October 15, 2012, 2:00 – 4:30 pm, Blake Bartlett's House
BOARD OF DIRECTORS MEETING MINUTES

Present: Blake Bartlett, Chris Daniel, Kate Daniel, LeVerne Ellsworth, Laverne Faulkner, Harold Hofstra, Cathy Holman, Ruth Kolodychuk, Walter Kolodychuk
Regrets: Carole Ellsworth, Bryan Mason, Tim Purnell

AGENDA

1. Election of board chair
2. Focus Items for 2013
3. Other

MINUTES

1. Election of Board Chair

- Harold Hofstra was elected unanimously to the position of WLWLSA Board Chair
- remaining in their Board positions are: Chris Daniel, Vice-Chair, Cathy Holman, Secretary and LeVerne Ellsworth, Treasurer
- Laverne Faulkner will remain on the Board of Directors as Past Chair

Harold addressed the board recognizing the great foundation that has been laid since inception. He indicated an increased awareness is needed, and communication and education are two important items to refocus on. In the upcoming year as new chair, Harold intends to rely on Laverne's support and guidance as the Board moves forward. It was agreed unanimously that a retreat date is not required at this time.

2. Focus Items

Education and Communication

i. Newsletter

- Cathy informed the board that the Fall 2012 newsletter is ready to send to members, pending Chair approval
- newsletter distribution should include all Leduc County and County of Wetaskiwin Councillors, Dean Onysty, Steve Majek, and Frank Coutney
- dropping newsletters off at County offices, Calmar Town office, restaurants, libraries, schools and parent advisory groups
- Chris requested copies to take to his ASP meeting on October 25th
- Chris to deliver copies to Leduc County office and ensure County of Wetaskiwin also receives copies
- Cathy requires copies for mail-out to members
- Motion/second Chris/Blake that 100 copies of the newsletter be printed for distribution
- Cathy will obtain quotes from Sure Copy/Leduc and Pipestone Flyer

ii. Stream of Dreams

- this will provide great PR and positive community awareness
- Cathy and Laverne met with Jennifer O'Brien, Principal, New Humble Centre School to propose sponsorship of this program; Ms. O'Brien indicated that she would present our offer to her staff and will inform us once a decision is made
- Blake requested budget money be set aside for this program in case grant application is not approved

- Motion/second Cathy/Blake that \$2,000 be set aside from the budget to cover costs incurred
- Blake and Walter volunteered to coordinate having the fish cut out and prepared

iii. Homesite Consultation

- Kate reports that the new Nature Alberta representative is very keen
- Kate to contact with Sylvan Lake organizer to find out why the program has been so successful there
- Harold to contact Chair of Enchantment Valley Association for presentation at the annual July potluck, display table, and having the shoreline advisor present and/or possible coffee party
- quarter-page ads in local papers, through the County managers, was unsuccessful in 2012, Chris agreed to approach the Counties for ads in 2013

iv. State of the Watershed

- open houses in the past have been well attended and very successful but involves lots of preparation and organization
- it was agreed that a Spring Open House would be an ideal setting for making the report public
- presentation by LeVerne
- having Jay Smith, Aquality, in attendance for assistance with Q&A
- having authors of relevant research, cited in the report, in attendance
- it was ideally thought to plan this for early May followed by AGM
- LeVerne indicated that the financial year ends May 31 and the financial statements would not be ready for AGM
- it was then suggested June 8th as a tentative date for the open house/AGM
- LeVerne will contact Bryan Mason to see if financial statements could be ready for June 8th
- Blake volunteered to contact halls for availability and cost, possible halls include Pipestone, Telford, Glen Park, Gramma Bears
- Cathy will be away for the winter and not able to participate in Focus Group; Blake volunteered to take her place
- a tentative Board Planning meeting was set for Monday April 22, 2013 at 2:00 pm at Chris and Kate Daniel's house
- plans for the SOW report ultimately depend on the Focus Group recommendations

PLEASE NOTE: as of October 16, 2012

- Bryan Mason indicated that it is not possible to have the 2012 Financial Statement ready for AGM anytime in June
- Chris and Kate are not available June 8th

3. Other Items

Finances – LeVerne reported a current bank balance of \$15,725.84. Once the final payment of \$10,479 for the SOW report is paid to Aquality, the bank balance will be \$5,233.84.

Area Structure Plan – Chris advised that he has been the WLWLSA representative on this committee since 2010. Chris reports that the ASP Committee is reconvening for meetings on the following areas: riparian setback, top of bank, and setback from roads with the first meeting on October 25th. This will involve 3-4 meetings before the end of November. Chris offered to step down if someone else wanted to become involved. The Board agreed unanimously that Chris continue representing WLWLSA on this committee. Chris requested a second to attend meetings when he is not available. No one on the

Board felt they had the necessary ASP background to be effective. Chris indicated that Ken Litzenberger and Larry Staples had previous experience on this committee and that he would make contact to see if one of them were willing to assist. The Board unanimously agreed that Chris contact either of these members for assistance in representing WLWLSA.

Horse Racing Event – Chris suggested the possibility of organizing another horse racing event. He has contacted Northlands and the only date available for a group is November 23, 2012. In the past this event has been a very successful social evening for members and guests. It was agreed unanimously that Chris organize this event for November 23, 2012. Laverne will update the poster and send to Cathy for inclusion in the newsletter.

Signing Authority – LeVerne will provide the Bank of Montreal, Calmar, with a copy of these minutes to have signing authority of the Chair position changed to Harold Hofstra. Continuing to have signing authority are LeVerne Ellsworth, Treasurer, and Cathy Holman, Secretary.

Mileage – Cathy recommended that an increase in our mileage rate is overdue. It was unanimously agreed that the current mileage rate be increased from 40 cents to the government rate of 55 cents. Cathy will update the expense claim form to reflect this change. Board members were requested to make this change on the printed forms they already have.

Thank you Blake for hosting this meeting and providing refreshments.

Minutes prepared by Cathy Holman
October 17, 2012