

WIZARD LAKE WATERSHED AND LAKE STEWARDSHIP ASSOCIATION

Tuesday, September 9, 2008 – 7:00 - 10:15 pm

Calmar Legion

BOARD OF DIRECTORS MEETING MINUTES

Present: Cathy Daniel, Chris Daniel, Carole Ellsworth, LeVerne Ellsworth, Laverne Faulkner, Linda Hutchinson, Ruth Kolodychuk, Walter Kolodychuk, April Larkin, Matt Leach, Kathy MacPherson, Arja Patrick, Kevin Smyth

Absent: Greg Illchuk

AGENDA

1. Introductions – welcome new board members – Laverne
2. Elect executive (officers) of the board – Laverne
3. Administrivia – in-kind, cash form, expenses, charitable receipts, e-mail, membership fees
4. Living by Water homesite assessments -- Carole
5. ASN AGM report – Ruth
6. Follow-up re O'Shaugnessy presentation – Carole
7. Meeting with Wetaskiwin county re management plan – Laverne
8. Working group reports – each will include their grant budget update from grant
 - Safety and Enjoyment – **Carole**
 - boat count
 - letters re number of boats on the lake (MacPherson, Archie)
 - Fundraising and Membership – **Chris**
 - Awareness day debrief and financial report
 - membership update
 - Education and Communication – **Arja**
 - open house & AGM debrief and financial report
 - newsletter
 - Water Quality – **LeVerne**
 - Watershed and Shoreline – **Greg**
9. Assignments to working groups – new members, changes of present assignments
10. Outstanding action from May 12/08 meeting (see below) and July 14 meeting
11. Schedule next meeting

MINUTES

1. **Introductions – welcome new board members**
 - each board member introduced themselves and the new members were welcomed
2. **Elect executive (officers) of the board**
 - discussion about what can be expected from volunteers, we all have to contribute for the association to achieve results, if results aren't achieved we should each look to ourself to understand what we can do to help
 - the board needs a method to gradually transition new executive over time so that at the end of two years, we don't have a totally new executive
 - the executive for the next 2 year term: Chair - Laverne, Vice Chair – Chris, Treasurer – LeVerne, Secretary – Ruth.
3. **Administrivia – in-kind, cash form, expenses, charitable receipts, e-mail, membership fees**
 - reviewed importance of tracking time spent on association business, charitable status and receipts available, free membership fee for board members
 - **Ruth** will reimburse board members who had paid for a renewal before being elected to the board
4. **Living by Water homesite assessments – Carole**
 - the program is well recognized provincially and by ASN
 - we are on the list for 2009, we have until the summer to get more people signed up
 - takes 1 – 1.5 hours, can do 4 homes per day, there is follow up discussion, then 5 year follow up, totally confidential
 - **everyone** to talk to your neighbours and encourage everyone to sign up

- discussed a program to encourage people to participate, similar to Pigeon Lake's 'Love Your Lake' program where residents can display a wooden heart plaque
- possibly use the wizard
- first step is to 'challenge your neighbours' and post bulletin boards, then depending on association priorities, may develop a program for recognizing responsible action

5. ASN AGM report – Ruth

- Ruth reported on the ASN AGM she attended with LeVerne, Carole and Laverne at Rich Valley on June 11
- bottom line is that these events are very informative and a lot of fun

6. Follow-up re O'Shaugnessy (Cows & Fish) presentation – Carole

- riparian assessment gives a state of the health of the area and a baseline of where the riparian areas are at
- our portion would be \$850 per site (1/2 actual cost)
- assessments can be one of 3 types: a specific project; a representative sampling (e.g. 10 sites around the lake); or the entire perimeter
- Robbin Nikiforuk (AESA manager) could do some types of assessments
- could set up a tour and field day to visit and talk about different sites (for just board or general)
- see Kerri's e-mail of July 17 (forwarded separately)
- need more buy in around the lake before doing this—start with homesite assessments
- **Carole** will follow up with Kerri about organizing a boat tour of the lake

7. Meeting with Wetaskiwin county re management plan – Laverne

- on Aug 13 Laverne, LeVerne and Chris met with Wetaskiwin county (Steve Majek, Larry McKeever, Wayne Meyers, Rod Hawken) to discuss their Wizard Lake Management Plan
- we will meet with Wetaskiwin county yearly, in late summer
- we were asked to put our requests in writing so a follow up letter was sent requesting: money to help Leduc with cost of speed limit buoys; money to help RCMP with cost of patrolling the lake; updates on action plans contained in the Management Plan
- follow up call was made to Dean Ohnysty regarding these requests as both money requests will have to be coordinated between the 2 counties
- **Laverne** will get a copy of Wetaskiwin's Wizard Lake Management Plan to board members

8. Working group reports

Safety and Enjoyment – Carole

- boat survey completed, cost \$600
- update to the ski club data from the 98 draft Management plan
- **Carole** to organize a meeting this fall to discuss the implications of the number of boats on the lake (Wetaskiwin, Leduc, RCMP, Ocean & Fisheries, Ski Club)
- the perception around the table is that the lake wasn't as busy this year as last year
- according to the Jubilee Park staff, June 30 was much busier than the 29th, which was the busiest day on the survey
- 2 letters were received expressing concern that there are too many boats on the lake and that the new boat launch developed by Leduc county has contributed to the problem—but since the launch is there now, they feel increasing fees may alleviate some of the problem (letters attached)
- even though the park limits launching after a certain number, they then direct people to launch at RR 275, then park in the overflow
- discussion about how to make the lake safer, given that the county feels they have no ability to restrict access (other than limiting the boat launch, but they then direct people elsewhere)-perhaps the park staff can ask to see boat operator's licenses prior to allowing them to launch
- police patrols are the other measure, but more are needed

Fundraising and Membership – Chris

- Chris thanked everyone for their hard work
- Awareness Day: 77 attendees, profit just under \$1000, recommend only 1 function per year, **Chris** will send minutes of the last meeting to the whole board

Education and Communication – Arja

- **Arja** will buy pamphlet holders for newsletters for bulletin boards
- **Arja** will organize a board retreat with 2 objectives: education, and planning and priority setting
- items to include for priority setting: homesite assessments; program to encourage participation; riparian assessments; lake tour field trip

- Jan 10 chosen as the tentative date—**everyone** mark your calendars
- Arja is no longer able to do all the functions she has done in the past (Arja will still do food things) so the group will meet to redistribute work

Water Quality – LeVerne

- due to no spring run off, the stream sampling program wasn't completed, **LeVerne** will request to hold the grant money over to next year (need a sweeping water flow to sample accurately)
- contacted Golder Associates, awaiting confirmation of contact person to set up a start-up meeting to establish a proposal for terms of reference. No cost at this point for a proposal. **LeVerne** will request a carry-over of grant funds to 2009 if not further costs are incurred by Mar 1/09

Shoreline and Watershed

- no report as Greg absent
- \$700 has been spent for a map, not sure of status

9. Assignments to working groups

- Safety and Enjoyment, Water Quality, and Fundraising and Membership have adequate help
- Shoreline and Watershed – LeVerne offered to help. **Chris** will talk to Lynn Elder about helping (let Kevin/Greg know)
- Communication and Education – Linda and Kathy will join
- each **working group leader** will have a group meeting and update their action plans, a copy to be sent to Laverne prior to the next board meeting on Nov 20 (**Kevin** will organize the Shoreline and Watershed meeting, and include LeVerne)

10. Outstanding action from May 12/08 meeting (see below) and July 14 meeting

- outstanding items are included on the summary following

11. Schedule next meeting

- will be held Thursday, November 20, 7:00 at Calmar Legion (**Chris** please book)

SUMMARY OF ACTION FROM 08.09.09 MEETING

WHAT	WHO	BY WHEN
Reimburse board members who had paid for a renewal before being elected to the board	Ruth	Nov 20/08
Talk to your neighbours and encourage everyone to sign up for Homesite assessments	All board members	Nov 20/08
Follow up with Kerri about organizing a boat tour of the lake	Carole	Spring 09
Get a copy of Wetaskiwin's Wizard Lake Management Plan to board members	Laverne	Nov 20/08
Organize a meeting this fall to discuss the implications of the number of boats on the lake (Wetaskiwin, Leduc, RCMP, Ocean & Fisheries, Ski Club)	Carole	Dec 30/08
Send minutes of the last Fundraising meeting to the whole board	Chris	Nov 20/08
Buy pamphlet holders for newsletters for bulletin boards	Arja	Nov 20/08
Organize a board retreat with 2 objectives: education, and planning and priority setting	Arja	Jan 10/09
Mark Jan 10 on your calendars, the date for the board retreat	All board members	Jan 10/09
Request to carry over the stream sampling grant money to next year	LeVerne	Nov 20/08
Request to carry over the state of the watershed report grant funds to 2009 if not further costs are incurred by Mar 1/09	LeVerne	Mar 1/09
Beg Lynn Elder to help Shoreline and Watershed	Chris	Oct 15/08
Have a group meeting and update their action plans, a copy to be sent to Laverne prior to the next board meeting on Nov 20 (Kevin will organize the Shoreline and Watershed meeting, and include LeVerne)	Arja, Carole, Chris, Kevin, LeVerne	Nov 20/08
Send a copy of updated working group action plans to Laverne	Arja, Carole, Chris, Kevin, LeVerne	Nov 20/08
Mark your calendars for the next meeting Thursday, November 20, 7:00 at Calmar Legion	All board members	Nov 20/08

WHAT	WHO	BY WHEN
Book the Legion for Nov 20	Chris	Nov 20/08
OUTSTANDING ACTION FROM PREVIOUS MEETINGS		
Follow up with Agrifood Canada re watershed maps	Greg	July 14
Sign up for Sask Riverbasin group	LeVerne	May 30
Put internal award suggestion on board agenda	Laverne	October
Provide the weir information on disc	Greg	June 21
Talk to FLAG about attending a meeting to present information about their group.	Greg	brought forward
Monitor and take pictures of Wizard Ridge sinkhole repairs	Greg	ongoing
Investigate a community cleaning up the shore day	Greg	brought forward
Contact Wetaskiwin county about receiving the development permit information from them	Ken	brought forward

Attached:

MacPherson letter – boat traffic

Roberts letter – boat traffic