

## **WIZARD LAKE WATERSHED AND LAKE STEWARDSHIP ASSOCIATION**

**Thursday, July 27, 7:00 – 9:30 pm**

**Patrick's Home**

### **MEETING MINUTES**

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**Present:** Carole & LeVerne Ellsworth, Albert and Laverne Faulkner, Jerry McCracken, Arja Patrick, John and Laura Reichert

**Missing:** Cathy & Chris Daniel, Bert Hadley, Joyce & John Hermans, Ron Patrick, Carol McCracken, Sarah Primeau

### **AGENDA**

#### **UPDATES**

- ALMS - Jerry
- spring stream sampling (*deferred*) - LeVerne
- speed limit/signage - Jerry
- buoys - Albert
- 'tip of the month' - Laura
- photos (*deferred*) - Arja
- Water quality awareness day (*deferred*) - John Reichert
- Leduc's land use bylaw (*deferred*) - Arja
- newsletter (*deferred*) - Arja

#### **AGM**

- agenda
- presentations
- bylaw updates
- board nominations
- notifications (letters and ads)

#### **ACTION PLAN/association objectives**

- assign responsibilities

### **MINUTES**

#### **UPDATES**

- spring stream sampling, photos, Water quality awareness day, Leduc's land use bylaw, newsletter – all deferred due to lack of time

#### **ALMS**

- Jerry completed the water quality tests with Amanda from ALMS—took approximately 2 hours
- hoping to test 7 times before freeze-up
- test results will be known in 1 year

#### **SPEED LIMIT SIGNS/BUOYS**

- Laverne spoke to the RCMP re: their requirements for signage—they are satisfied that the present signs and buoys are sufficient and they are adequate notice about the speed limit
- we will not pursue having more buoys made at this point
- Jerry had 4 speed signs made that satisfy legal requirements
- **Albert** will obtain posts and post the signs within the speed limit zone, facing the water

#### **TIP OF THE MONTH**

- Laura has written a letter to the newspapers proposing the idea of inserting a tip of the month into the papers
- she has yet to hear back from any papers

## **BYLAWS**

- amendments agreed to for the bylaws – final copy attached
- a special resolution is required by the Societies Act in order to amend bylaws, which requires 21 days notice

## **AGM**

- 10 – noon, Saturday, August 19, includes lunch
- Conjuring Lake community hall

## **NOTIFICATIONS**

- **Carole** and **Albert** will phone members with no e-mail by Saturday, July 29 (21 days notice), ensuring they mention that the bylaws will be amended and that copies are available
- **Laverne** will e-mail remaining members by July 29
- good opportunity to solicit more support and keep our name out there
- **Carole** will place ads and notices in the community events sections of the newspapers
- **Laverne** will make posters to post locally and mail to the members without e-mail
- **John** will investigate what is involved with the post office to do bulk mailings

## **PRESENTATIONS**

- **Laverne** will organize speaker – Pine Lake Restoration Society
- **LeVerne** will do a presentation about the Wizard Lake weir
- **Laura** will buy speaker gifts
- **Carole** will order Wizard gifts for future use

## **ORGANIZING**

- **Arja** will organize the meeting logistics
- agreed to serve a barbequed lunch
- **Arja, Carole, Laura and Laverne** will meet Wed Aug 2 to discuss details
- **Arja** will get name tags for meeting attendees, and distinctive ones for board members, which include their area of responsibility (see action plan below)
- **Albert** will book Conjuring Lake community hall
- **Laura and John** offered use of their karaoke machine
- **Arja** will bring a sign-in sheet (specify if member (#), if they want minutes, if they want associated groups newsletters)
- **Laverne** will send Arja a copy of the contact list

## **BUSINESS AGENDA**

- chair's report -- **Laverne**
- bylaw amendments
- board nominations and election—presently have 15 members, can elect up to 5 more
- elect auditors
- financial report -- **LeVerne**
- obtain members for working groups—**Laverne** will develop a process to facilitate this

## **ACTION PLAN/ASSOCIATION OBJECTIVES**

- Laverne, Arja, Carole and Laura met and outlined a plan of action to address issues from June 3 public meeting and needs of association (attached)
- board members agreed to take leadership (or co-leadership) of one of the 8 areas (main contact underlined):
  1. Water Quality – Bert Hadley
  2. Shoreline Erosion – Arja and Ron Patrick
  3. Safety And Enjoyment Of Water Users – Carole Ellsworth and Albert Faulkner
  4. Wildlife Protection – John Hermans
  5. Communication – Arja, Carole, Laura
  6. Education – Laura Reichert

- 7. Fundraising – Cathy and Chris Daniels
- 8. Clearing House – LeVerne Ellsworth

**SUMMARY OF ACTION**

| WHAT   | WHO                                 | BY WHEN    |
|--|-------------------------------------|------------|
| Buy posts and post speed limit signs               | <b>Albert</b>                       |            |
| Phone members with no e-mail re AGM                | <b>Carole &amp; Albert</b>          | July 29/06 |
| E-mail members re AGM                              | <b>Laverne</b>                      | July 29/06 |
| Place ads and notices in papers re AGM             | <b>Carole</b>                       |            |
| Make posters and mail to members without e-mail    | <b>Laverne</b>                      | Aug 4/06   |
| Investigate details of bulk mailing                | <b>John Reichert</b>                | Aug 16/06  |
| Book Pine Lake Restoration Society speaker for AGM | <b>Laverne</b>                      | Aug 1/06   |
| Prepare a presentation about the Wizard Lake weir  | <b>LeVerne</b>                      | Aug 19/06  |
| Buy speaker gifts                                  | <b>Laura</b>                        | Aug 19/06  |
| Order Wizard gifts for future use                  | <b>Carole</b>                       | Aug 25/06  |
| Organize AGM logistics                             | <b>Arja</b>                         | Aug 19/06  |
| Meet to discuss AGM logistics at Ellsworth home    | <b>Arja, Carole, Laura, Laverne</b> | Aug 3/06   |
| Name tags  | <b>Arja</b>                         | Aug 19/06  |
| Book Conjuring Lake Community hall                 | <b>Albert</b>                       | July 29/06 |
| Bring karaoke machine to AGM                       | <b>Laura &amp; John</b>             | Aug 19/06  |
| Make sign-in sheet for AGM                         | <b>Arja</b>                         | Aug 19/06  |
| Copy of contact list to Arja                       | <b>Laverne</b>                      | Aug 4/06   |
| Prepare and deliver Chair's report                 | <b>Laverne</b>                      | Aug 19/06  |
| Prepare and deliver financial report               | <b>LeVerne</b>                      | Aug 19/06  |
| Process to obtain members for working groups       | <b>Laverne</b>                      | Aug 19/06  |
| Schedule next meeting                              | <b>Laverne</b>                      | Aug 19/06  |

**DEFERRED ACTION HELD OVER FROM JUNE 15/06 MEETING**

| WHAT   | WHO            | BY WHEN    |
|--|----------------|------------|
| Talk to ALMS: our costs, what is being tested for, caffeine tests.           | <b>Jerry</b>   | July 27/06 |
| Follow up with Curtis re: costs of spring stream sampling.                   | <b>LeVerne</b> | ongoing    |
| Written request to Leduc county to budget for signs and buoys.               | <b>Laverne</b> | July 27/06 |
| Assess feasibility of placing a 'tip of the month' in newspapers.            | <b>Laura</b>   | July 27/06 |
| Set up an album for photos.  | <b>Arja</b>    | July 27/06 |
| Approach interested people in buying a membership.                           | <b>Arja</b>    | July 27/06 |
| Research possible effects of Leduc county's proposed land use bylaw changes. | <b>Arja</b>    | July 27/06 |
| Talk to ALMS about next steps for addressing water quality issues.           | <b>Jerry</b>   | July 27/06 |

**ATTACHMENTS**

- Amended by-laws
- Action plan
- Contact list